



DIVISION MEMORANDUM

No. 104 s. 2017

TO : **OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, CID & SGOD
HEADS, PUBLIC ELEMENTARY AND SECONDARY
SCHOOLS
SCHOOL-BASED FEEDING PROGRAM COORDINATORS
ALL OTHERS CONCERNED**

FROM : **DR. CATHERINE P. TALAVERA**
OIC- Schools Division Superintendent

SUBJECT : **SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM
TERMINAL REPORT (SBFP FORM 5)**

DATE : April 12, 2017

1. Pursuant to DepEd Order No. 51, s. 2016 re: *Implementation of the School-Based Feeding Program for School Year 2016-2017*, all school heads shall submit a terminal report to include the following:
 - a. List of names of beneficiaries;
 - b. Findings of the monitoring activities;
 - c. Issues encountered and actions taken;
 - d. Procurement process;
 - e. Good practices or lessons learned;
 - f. Personnel involved;
 - g. Pictorials before, during, and after the feeding activities; and
 - h. Goods procured
2. All terminal reports shall be submitted on or before April 21, 2017 at the SDO.
3. Attached herewith is Annex 5 of DepEd Order No. 51, s. 2016 for your perusal.
4. Immediate dissemination of and strict compliance to this memorandum is expected.

SGOD/ SUBMISSION OF SBFP TERMINAL REPORT
DM- 104 /04-12-17



We are an emerging division where excellence is a habit and allegiance for quality is a pledge.

Email us at: tayabas.city@deped.gov.ph

Website: www.depedtayabascity.ph

tel. no. : (042) 797-0591

telefax no. : (042) 797- 0054), (042) 797-0773

SCHOOL-BASED FEEDING PROGRAM (SBFP)

SY _____

PROGRAM TERMINAL REPORT (PTR)

Region: _____

Division: _____

District: _____

School: _____

School Enrolment: _____

A. Program Accomplishment

Status of Implementation:

Completed _____ (indicate number of days completed)

Discontinued _____

For continuation _____

Grade Level	Number of Beneficiaries		No. of Beneficiaries Dewormed		No. of Beneficiaries who are also 4Ps Beneficiaries		No. of Pupils who are Previous Beneficiaries of SBFP	
	Target	Actual	No.	%	No.	%	No.	%
Kinder								
Grades 1-6								
TOTAL:								

Financial Status			
Amount Allocated	Amount Received fr DO	Amount Disbursed	Amount Liquidated

B. Nutritional Status

Nutritional Status	Before Feeding	After Feeding				
		SW/SU	W/U	N	Ow	O
Severely Wasted/Underweight (SW/SU)						
Wasted/Underweight (W/U)						
Normal (N)						
Overweight (OW)						
Obese (O)						
Total:						